2026 Spring Underwood International College Admissions Guide

for International Transfer Students

1. Application Schedule

	Date (in KST)	Place	Description
Online Application	**Sept 2nd (Tue), 10:00 ~ Dec. 4th (Thu), 17:00, 2025**	Online Application system website (http://admission.yonsei.ac.kr/seoul)	Online applications will not be accepted after this period.
Document Submission	**Sept 2nd (Tue), 10:00 ~ Dec. 5th (Fri), 17:00, 2025**		All application materials must be submitted via the online application system.
Acceptance Notification	**Feb. 2nd (Mon), 2026**	Notified on the Yonsei Office of Admissions website (http://admission.yonsei.ac.kr/seoul)	Early acceptance notification may be issued before Feb. 2nd. If so, details will be announced on the Admission website.
Original Document Submission	**Feb. 2nd (Mon) ~ Feb. 10th (Tue), 2026**	Transfer Admissions 3rd Floor, Centennial Hall(Building 201) Yonsei University, 50 Yonsei-ro, Seodaemun-gu, Seoul 03722, Republic of Korea	Accepted applicants will be informed further to submit the original document(s).
Orientation	To Be Announced		
Registration	**Feb. 3rd (Tue) ~ Feb. 5th (Thu), 2026**		

2. Admissions Unit

International students (refer to the definition below) can apply for the UIC Sophomore or Junior class.
(Applicants must mark their choice on their application form.)

3. Eligibility

International students are non-Korean citizens whose parents are both non-Korean citizens.
A Korean citizen with dual citizenship is NOT considered as an international applicant.
Citizenship status is determined at the time of application submission.

A. Transfer to the Sophomore class

• Those who (will) have completed their freshman or subsequent years at a college or university can apply for transfer to the sophomore class of UIC.

• Applicants who have been studying at a university must(will) have earned at least one-fourth of the required credits necessary for graduation at their previous university (in case of the 3-year UK universities, one-third or more) to be considered as transfer students.

B. Transfer to the Junior class

• Those who (will) have completed their freshman and sophomore year or subsequent years, or received an AA (Associate of Arts) degree at a college or university can apply for transfer to the junior class of UIC.

• Applicants who have been studying in a university must(will) have earned 63 (68 for ISE) credits and at least one half of the required credits necessary for graduation at their previous university (in case of the 3-year UK universities, two thirds or more) to be considered as transfer applicants.

- **Universities in South Korea (63 or 68 credits, and at least one half of the credits for graduation)**
- **Universities overseas (One half of the credits for graduation)**

※ *All applicants who have earned credits from an exchange (visiting) college must receive confirmation of the credits from the previous university and receive a transcript (including the credits) from the previous university. The transcript must be made during the application period.*

4. Application Procedure and Document Submission

A. Application Procedure

- Applicants must apply online through the online application system.
- Applicants can submit only one application for the International Transfer Admissions track. Cancellation or changes after the submission of application will NOT be accepted.

B. Online Document Submission

- All documents must be scanned and converted to PDF format before uploading.
  1. Files in formats other than PDF(Word, JPG, etc) must be converted to PDF format.
- All documents must be in English. Documents in another language should be accompanied by a notarized English translation.

C. Offline Original Document Submission

- Accepted applicants must submit all the original documents(including those uploaded on the online application system) at the Office of Admissions, Yonsei University by Feb. 10th(Tue), 2026. Unless otherwise specified, all documents must be ORIGINALS. If the applicant cannot submit original documents, (s)he may submit a copy with a seal affixed by the issuing institution or with Notarization.
- Failure to submit the original documents, or any discrepancies between the uploaded content and the original documents, may result in the cancellation of admission.

- Submitted documents will NOT be returned.

5. Admissions Process: 100 percent Documents Review (Total 100 points)

A. English Proficiency Test Scores (60 points in total)

TOEFL iBT	TEPS	TOEIC	Points
109+	446+	960+	60
105~108	389+	920~959	54
100~104	352+	875~919	48
94~99	327+	835~874	42
88~93	304+	790~834	36
83~87	290+	760~789	30
~82	~289	~759	24

B. Comprehensive Evaluation (40 points in total)

• Comprehensive review of college academic performance, essay, awards, certificates, etc.

※ In accordance with the fair admissions policy, it is strictly prohibited to describe the name and company name(occupation) of family in the *essay*. Violation of this policy will result in disqualification.

6. Required Documents

A. Transfer Application Form

- Includes the Study Proposal(*essay*)

B. Verification of enrollment & Official transcript(s) from Colleges or Universities

- If cumulative grade point average(CGPA) is not stated on the transcript, applicant must submit an additional official confirmation from the previous college/university that clarifies the converted CGPA on a 4.0, 4.3, or 4.5 scale, and it must be submitted along with the academic transcript and a document explaining the grading system.

C. Certificate of completion(수료증명서), if applicable

- Those who have studied in a college or university in Korea must submit “certificate of completion(수료증명서)”

D. Certificate of high school graduation

E. Official document showing your university’s graduation requirement credit and accreditation

F. English proficiency test scores(TOEFL iBT, TEPS, TOEIC)

- Scores must have been taken and officially announced within two years of the application deadline (Dec. 5th, 2023 ~ Dec. 4th, 2025)
- Institutional TOEFL/TOEIC(ITP), TOEFL MyBest, TOEIC Bridge, and TOEIC Speaking & Writing are not acceptable.
- TOEFL Home Edition is acceptable.

G. Standardized test scores(IELT,S SAT, A level, etc)

H. Applicant's and his/her parent passports & Applicant's birth certificate copy

I. For non-Korean applicants residing in Korea: One photocopy of the "Alien Registration Card"

J. [Mandatory Documents for Foreigners with Korean Ethnicity]

Legal documentation verifying the renunciation of the applicant and both his/her parents' Korean citizenship such as a Certificate of Family Relationship that shows renunciation of Korean citizenship by the Korean government, verification of the renunciation of citizenship issued by the Korean Counsel, or verification of the renunciation issued by the Ministry of Justice and notarized copy of Alien Registration Card issued after the year 2011.

※ An application(접수증) or registration form for the verification of renunciation of citizenship is NOT acceptable. ONLY an official document issued by Korean government saying that the process is completely finished is valid.

※ Certificate of Family Relationship can be issued at any "dong" office.

7. Supplementary Documents

A. Certificate of expected completion(수료예정증명서), if applicable

- Applicants for sophomore or junior year transfer may submit a certificate of expected completion for at least one year or two years of study, respectively, from their home institution.
- If one's home institution cannot issue a certificate of expected completion, applicants may use the Yonsei University format "Certificate of Expected Completion."

B. Standardized test scores(IELT,S SAT, A level, etc)

C. Honors, awards, and qualifications not recorded on the transcript, if applicable

- Use "The List of Supplementary Documents" section on the online application form.
- 5 items at maximum in total across the three categories
- Scan and upload the supporting documentation. It must not exceed 5 pages of A4 size.

8. Apostille Requirement

Verification of enrollment/official transcript(s) from a college or university, and certificate of high school graduation can be verified in the following ways:

A. obtaining Apostille stamps on the documents if the student has attended or graduated from school(s) in a country that is a member of the Hague Convention (Convention Abolishing the Requirement of Legalization for Foreign Public Documents); or

B. obtaining Korean Consulate Confirmation in the country where each institution is located; or

C. China Qualifications Verification of CDGDC (China Academic Degrees and Graduate Education Development Center) when the student has attended or graduated from school(s) in People's Republic of China

※ Documents from a college/university/high school in Korea do not need Apostille requirement

9. Contact Information

Contact	Office of Admissions	UIC Office
Telephone	+82-2-2123-4131	+82-2-2123-3924
E-mail	ysadms@yonsei.ac.kr	uicadm@yonsei.ac.kr
Website	http://admission.yonsei.ac.kr/seoul	http://uic.yonsei.ac.kr

This form is for reference only. The study proposal must be entered in the online application website.

Study Proposal

(※ For UIC applicants only)

Application No.		**Name**		**Date of Birth**	
Division	Underwood International College (Division)				
Admission Track	■ International(non-Korean) Transfer				
Previous College/Univ.	University, Department(College, Faculty) of				

Including the real names or social and economic status of parents or relatives in the study proposal may negatively impact the evaluation of your application.

1. Please describe your motivation for applying to UIC and your academic efforts to prepare for it. (300 words or less in English)

2. Please describe activities you engaged in during your university years outside of academics (leadership, volunteering, club activities, research, hobbies, etc) and explain how it is relevant for your desired major. (300 words or less in English)

3. Please describe your academic plan after transferring and your career plan after graduation. (300 words or less in English)

4. Others Notable Specialities (200 words or less in English)

APPLICANT NAME		APPLICATION No.	

CERTIFICATE OF EXPECTED COMPLETION

· STUDENT NAME IN FULL:

· DATE OF BIRTH(mm/dd/yyyy):

· DEPARTMENT/MAJOR:

· STUDENT ID NUMBER:

· TOTAL NUMBER OF SEMESTERS/CREDIT HOURS COMPLETED:

· CREDIT HOURS CURRENTLY ENROLLED IN:

· REQUIRED TOTAL CREDIT HOURS FOR GRADUATION:

· TOTAL CREDIT HOURS EXPECTED:

(SUM OF CREDIT HOURS COMPLETED AND CURRENTLY ENROLLED IN)

I verify that the above-named person is expected to complete either a quarter or half of the credit hours required for graduation by mm / dd / yyyy, upon successful completion of the courses in which he/she is currently enrolled.

NAME OF UNIVERSITY [Official Stamp or Verifier Signature]

VERIFIED BY:_____ DATE:_____

NAME & POSITION:_____

DEPARTMENT:_____

CONTACT INFORMATION

Tel:_____ Email:_____